



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		SKP GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution		Dr.K.Gnaneswar
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		09949383640
• Mobile No:		8121011580
• Registered e-mail		skpgdc.guntakal@gmail.com
• Alternate e-mail		skpgciqac@gmail.com
• Address		Near Ambedkar Nagar
• City/Town		Guntakal
• State/UT		ANDHRA PRADESH
• Pin Code		515803
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	SRI KRISHNADEVARAYA UNIVERSITY				
• Name of the IQAC Coordinator	Dr.T.Jithendra				
• Phone No.	9440873638				
• Alternate phone No.	9441120204				
• Mobile	8121011580				
• IQAC e-mail address	skpgciqac@gmail.com				
• Alternate e-mail address	jith.uti@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://skpgcguntakal.ac.in/page.php?type=iqac&id=aqars				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://skpgcguntakal.ac.in/userfiles/Academic%20Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.76	2019	21/02/2014	20/02/2019
6.Date of Establishment of IQAC			01/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Academic planning and Implementation		
Maintenance of College activities data		
Feedback collection and analysis and Academic Audit Programmes		
Faculty development on IT initiatives		
NIRF, AISCHE, communication and upload data		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Curriculum Improvement: Develop curriculum plans that integrate experiential, participative, and problem-solving methods to provide students with real-world skills and a deeper understanding of their subjects.	Improved academic performance, particularly among slow learners through targeted support and additional resources.
Enhanced Student Support: Identify slow learners early through performance assessments and provide remedial classes, additional study materials, and mentorship to bridge learning gaps.	Enhanced student participation in community service and awareness programs, promoting social responsibility.
Strengthen Community Engagement: Increase NSS and NCC activities in collaboration with local authorities and NGOs, focusing on social awareness, environmental initiatives, and health camps.	Increased faculty engagement and innovative teaching approaches through professional development programs.
Infrastructure Development: Upgrade digital classrooms, labs, and library resources to facilitate a conducive learning environment.	Upgraded infrastructure, fostering a better academic environment and access to resources.
Feedback and Evaluation: Collect periodic feedback from students to monitor teaching effectiveness and implement corrective actions to align performance with expected outcomes.	Positive feedback from students, indicating satisfaction with curriculum delivery and support systems.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	02/02/2024

15. Multidisciplinary / interdisciplinary

The university fully embraces the vision of the National Education Policy, which aims to deliver high-quality education that develops human resources as global citizens. Our college has engaged in discussions among staff about the key principles of the NEP, including diversity in curriculum and pedagogy, the incorporation of technological innovations in teaching and learning, and the promotion of logical decision-making, innovation, critical thinking, and creativity. The NEP, introduced into the curriculum by APSCHE, is being actively implemented at our college

16. Academic bank of credits (ABC):

The institution's readiness to implement the Academic Bank of Credits relies on the guidelines set by the affiliated university and APSCHE in Andhra Pradesh. To facilitate this, a centralized database, along with the college's own database, will be established to digitally store the academic credits earned by students from various courses. This will allow previously earned credits to be transferred when a student re-enters the program. Additionally, a robust technical support system will need to be created for effective monitoring of the Academic Bank of Credits.

17. Skill development:

Sri Krishnadevaraya University in Anantapur has already incorporated skill development courses in its updated curriculum. The institution also has a JKC system in place that provides skill training to students. Additionally, it has established MOUs with private skill development centers to further enhance the skills of its students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote and integrate local language, art, and culture, the curriculum should include mandatory activities such as literary events and discussions or symposiums conducted in local languages, which will provide students with additional credit. These changes

will also enhance employment opportunities for teachers and subject matter experts in these languages. Additionally, Literary Days and Integration Days are organized as part of the initiative to incorporate the Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A variety of approaches to the teaching and learning process are recommended, including lectures, seminars, tutorials, workshops, practical sessions, quiz programs, group discussions, and project-based learning. Fieldwork, technology-enabled learning, internships in Semesters 2 and 4, and apprenticeships in Semester 5, along with research and project work, should also be incorporated. Student learning outcomes should be defined in terms of knowledge, skills, understanding, values, and employability. This institution, being affiliated with the relevant university, adheres to the guidelines as directed.

20.Distance education/online education:

As a result of the COVID-19 pandemic, educational institutions across the country have increasingly adopted digital platforms for conducting classes, conferences, and meetings. While the lack of face-to-face learning presents certain challenges, online education has transcended geographical boundaries, enabling interactions between experts and students from distant regions. This shift towards online learning is becoming the new normal, a vision reflected in the New Education Policy as well. The experience gained during the pandemic has made access to online resources more seamless for both educators and students. The College hosts a study center for Dr. B.R. Ambedkar National Open University, further enriching the academic environment. Additionally, few of our lecturers have been trained in various software tools to create digital learning modules for their subjects.

Extended Profile

1.Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **79**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2 **460**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **198**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **43**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1
Number of courses offered by the institution across all programs during the year

12

File Description	Documents
Data Template	View File

2.Student

2.1
Number of students during the year

79

File Description	Documents
Data Template	No File Uploaded

2.2
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

460

File Description	Documents
Data Template	View File

2.3
Number of outgoing/ final year students during the year

198

File Description	Documents
Data Template	View File

3.Academic

3.1
Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	121000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution ensures effective curriculum delivery through a meticulously planned and documented process that promotes high standards and consistency. This involves developing a curriculum framework aligned with educational standards, clearly defining learning outcomes, and establishing structured lesson plans. Teachers collaborate to create comprehensive syllabi and course materials that are reviewed regularly, fostering a coherent and progressive learning experience across subjects.</p> <p>To support effective teaching, the institution invests in professional development and equips educators with resources and technology to enhance classroom engagement. Regular assessments and feedback loops are in place to monitor both student progress and instructional effectiveness, ensuring the curriculum meets diverse learning needs. The institution also encourages innovative teaching methods, like project-based learning and experiential activities, to make learning interactive and practical.</p>	

A documented process ensures accountability, allowing teachers to track adherence to the curriculum and make necessary adjustments. This documentation supports transparency, enabling stakeholders to review progress and outcomes, and fosters a continuous improvement culture. Through such a structured approach, the institution effectively delivers a well-rounded education that prepares students for future academic and career challenges.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres strictly to the academic calendar, ensuring the timely and organized conduct of Continuous Internal Evaluation (CIE). The academic calendar is carefully designed at the beginning of each academic year to include key dates for assessments, assignments, projects, and other evaluative activities, allowing students and faculty to prepare effectively. By following a structured timeline, the institution maintains consistency and reduces the likelihood of academic delays.

CIE is conducted systematically throughout the semester as per the academic calendar. It comprises various assessment methods, such as quizzes, class tests, assignments, presentations, and practical evaluations, providing students with multiple opportunities to demonstrate learning progress. Faculty members closely monitor CIE activities, offering constructive feedback to help students improve their performance and understanding in real-time.

Adherence to the academic calendar enables the institution to plan resources effectively, ensures balanced workload distribution for students, and upholds academic integrity. It also allows for timely completion of the syllabus and adequate revision periods before final examinations. By aligning CIE within the academic calendar framework, the institution supports a structured, fair, and transparent evaluation process that enhances the quality of education and prepares students for summative assessments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution actively integrates crosscutting issues—Professional Ethics, Gender, Human Values, Environment, and Sustainability—into the curriculum to create socially conscious, well-rounded graduates. Courses and modules incorporate these themes in relevant subjects, blending theory with real-world applications to enhance student awareness and responsibility.

Professional ethics are embedded in various disciplines to instill integrity and ethical decision-making, preparing students for responsible practices in their future careers. Gender sensitization is addressed through discussions, case studies, and workshops that challenge stereotypes, promoting equality and respect. Human values are nurtured through literature, history,

and social science classes, where students explore empathy, tolerance, and respect for diversity.

Environmental sustainability is a key focus, with topics like climate change, biodiversity, and sustainable practices incorporated across science, engineering, and management subjects. Students engage in projects and fieldwork that highlight the impact of environmental stewardship and sustainable development.

These crosscutting themes are further reinforced through extracurricular activities, seminars, and guest lectures, creating a holistic learning environment. By integrating these critical issues, the institution equips students to address complex social and environmental challenges, fostering a culture of responsibility and awareness essential for modern professionals and citizens.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

360

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

520

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

79

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

NIL

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
79	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At the start of the academic year, faculty members create curriculum plans to ensure that teaching is meaningful and aligned with students' needs. Alongside traditional methods, the institution actively uses experiential, participatory, and problem-solving approaches to enhance student learning outcomes.

Experiential Learning: Students gain practical knowledge through study projects, field trips, industrial visits, seminars, poster preparation, and competitions. The Commerce department organizes regular industrial tours and field visits, while the Botany department leads botanical tours to gather plant samples. Chemistry students visit labs to learn about equipment and testing methods, and Microbiology partners with other departments for

health check-ups and blood donation drives.

NCC cadets and NSS volunteers contribute to community initiatives, assisting police with traffic control and supporting Swachh Bharat and plantation programs. Awareness drives cover health and hygiene, clean and green initiatives, cashless transactions, ODF, consumer rights, voter enrollment, and AIDS prevention.

Participative Learning: The institution encourages students to engage in brainstorming sessions, case studies, community surveys, and demonstrations led by resource persons, fostering collaborative learning.

Problem-Solving: Students work on projects related to their studies and current issues, encouraging them to think critically and apply theoretical and experimental knowledge. They also participate in disaster management training in partnership with the Red Cross Society of India.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Virtual classrooms, Digital classrooms and LMS:

A well equipped two virtual classrooms and three digital classrooms established through RUSA funding are of immensely beneficial to the students in providing opportunity to watch and interact through video lessons lectures presented by various scholars, experts and senior faculty members from reputed institutions. Online classes: During the period of lockdown due to corona (covid-19) all the faculty members conducted online classes for the benefit of students. Subject wise PPTs were prepared and also interactive sessions were held to enable effective teaching learning process. Study material on important topics also shared with the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

18

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

External and internal evaluation of the students performance is vital to ensure the qualitative improvement in the academic standards for the benefit of stakeholders

External Evaluation System:

The institution is affiliated to Sri Krishna Devaraya University, Anantapuram .As per the university regulations semester end examinations are held for 75% marks and 25% for internal assessment.

The examination committee takes all precautions to make arrangements for seating arrangements, display of the examination time table, R O drinking water facility, wash room's etc.for the convenience of students.

Internal Evaluation System:

In pursuance to the university guidelines the institution conducts internal evaluation for 25% of marks. This is further classified into two aspects viz., 15 marks for internal examinations and 10 marks for assignments and seminars.

The institution has introduced a centralised system of conducting the internal examination. Under the guidance of the principal, the convenor, of the examination committee and the staff council consisting of all the in charges finalise the timetable for conducting the examinations.

The time table for conduct of mid examinations is circulated among all the students well in advance and a copy of the same is displayed on the college notice board and in departments

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All answer scripts are evaluated promptly, and student performance is reviewed in class by the respective teachers. Interactive sessions are held to discuss individual progress, offering students constructive feedback and suggestions for improvement.

Based on internal examination results, slow learners are identified and grouped for focused support. To help them keep up with their peers, two-week remedial classes are organized, and their progress is closely monitored. Additional resources, such as study materials, textbooks, and model question papers, are provided to aid their understanding and enhance their performance.

At semester's end, internal evaluations are completed, and grade statements are prepared and submitted to the university within set deadlines. Assignment and record evaluations are conducted according to schedule, under department supervision. Details regarding evaluation schedules, timings, and related information are communicated to students and displayed on the notice board. All pertinent records are maintained within each department under the guidance of department heads.

The examination committee addresses all exam-related grievances, ensuring a smooth and fair evaluation process. This structured system enables students to focus on their studies, reinforces academic support, and helps them improve their performance consistently.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institutional goals can be achieved and plans and strategies are fruitful only when there is clarity of purpose in the hearts of stakeholders as well as all the staff actively and effectively contribute to enrich teaching learning process, therefore the institutional mechanism to communicate the PO, COs is well planned and transparent.

The PO, COs are displayed on the college website which is accessible to all staff and students

At the commencement of each semester all the staff members discuss in detail in the departmental meetings and finalize the work load distribution in consonance with the PO, COs

All the faculty members prepare academic plans well in advance incorporating the methodologies and strategies to fulfil the objectives of PO, COS.

The course structure and curriculum prescribed by the University and as per the guidelines of AP State Council of Higher Education (APSHE) is implemented.

At the beginning of each semester, concerned faculty explain the syllabus and enlighten the students about PO, COs.

The hard copies of the course structure, outcomes of the programs are circulated among all the faculty members and discussed in the departmental meetings, strategies and pedagogical methods are designed to fulfil the objectives in tune with the PO, Cos.

Academic coordinator, IQAC, and all the in charges of the departments work together to create awareness on PO, COs among all staff and students and adopt appropriate strategies are planned to bring about spirited performance by all the staff and students to achieve institutional goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution fosters social responsibility and good citizenship through continuous community engagement via NSS and NCC programs, focusing on rural outreach and service. Students and faculty actively participate in various initiatives, including health and hygiene campaigns, AIDS awareness (in collaboration with the Red Ribbon Club), Pulse Polio Immunization, digital payment campaigns, Swachh Bharat drives, anti-plastic and anti-corruption awareness, and organ donation education. The institution's NSS unit, comprising about 30 volunteers and led by a Program Officer, leads these efforts under the motto "Service Beyond Self." Numerous programs have addressed HIV/AIDS awareness, child labor prevention, environmental pollution, women's empowerment, and anti-dowry awareness, often in collaboration with government bodies and NGOs. The institution maintains strong ties with community stakeholders like Gram Panchayats, CBOs, and local leaders, all contributing to sustainable development. This network promotes mutual learning and resource sharing, enabling students to gain research experience while engaging with the community. Our NCC unit, established in 1978 under Lt. C. Bala Krishna, includes 52 cadets committed to national service. Cadets have participated in national events like Republic Day Camps, trekking, and pulse polio programs. They also support local needs through activities like blood donation, tree planting, traffic control, and literacy surveys within Guntakal Town.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

22

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

22

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is equipped with extensive academic and physical facilities tailored to meet student needs. Spanning over 4200 square meters of built-up area on a peaceful 16.5-acre campus, the institution is nestled away from the town's bustle yet remains well connected to its center. A half-kilometer cement approach road links the main road to the college, enhancing access for nearby villages. Founded with a commitment to delivering quality

education to underserved communities, the college prioritizes this mission near Guntakal.

The campus features 22 fully functional classrooms, 13 well-equipped laboratories, and essential infrastructure, including benches, blackboards, whiteboards, green boards, and 6LED projectors. Additionally, 2 Smart boards and 3 digital classrooms create an engaging teaching and learning environment. Our spacious buildings offer ample ventilation, natural light, and comfortable seating. The digital classrooms are equipped with crystal-clear audio-visual capabilities, enriching the learning experience for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college features a ten-acre, well-maintained playground, offering ample space for students to engage in sports without disturbing academic activities, even during class hours. Additionally, the campus includes an open-air dais, an indoor auditorium, and a gym. Local residents often use the dais for yoga and meditation during morning walks on the grounds. Built with UGC grants under the XII plan, the state-of-the-art gym, established in 2016, is accessible to both students and the community before and after college hours.

The college's Sports and Games Committee, led by the Principal with the Physical Director as convener and supported by senior faculty, meets regularly to organize and assess athletic activities. The college is a breeding ground for athletes, with students frequently competing and excelling in National, State, and University-level sports. In the University intercollegiate meet, the college consistently earns commendable results, including consecutive Kho-Kho championships for both boys and girls over the past five years. Awardees are honored on the college website, and several athletes have progressed to represent the University in national and south zone interuniversity events.

Students also excel in cultural activities, often representing the

college in state-level Classical music, Mono action, and Drawing contests, after success at the university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

118000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college's library has an ample collection of 40,000 books, with a separate SC/ST book bank and supplemented by departmental libraries, facilitating good services to its students and staff and attempting to establish communities. In certain ways, it seeks to qualify itself as a great library in terms of undergraduate programmes. The library was established in 1983, shortly after the college was founded. It envisions itself as a learning temple in order to establish a good example. In a built-up area of 1464.5 square feet, it is centrally positioned on the college grounds providing easy and open access to all stakeholders.

The library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : Soul 2.0

Nature of automation : Partial Version : 2.0

Year of Automation : 2014-2015

The library's goal is to accomplish the institution's vision and mission by providing information services and open access in both digital and physical formats. To provide scholarly resources and required information to institutional stakeholders in a suitable and comfortable atmosphere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college prioritizes the development of IT infrastructure, recognizing its importance for effective teaching and learning. It offers comprehensive, up-to-date computational facilities, including three computer labs equipped with 120 computers, laptops, and PC-enabled tablets with the latest configurations.

Each department and faculty member also has access to laptops for academic and administrative tasks, and the campus is Wi-Fi enabled.

Academic IT Facilities: The college regularly updates its IT resources to ensure they meet evolving academic needs. The three labs are configured with high-speed processors, ample memory, and storage, along with scanners, printers, and projectors for lab work. Additionally, seven ICT-enabled classrooms support digital learning with Internet access, LCD projectors or digital boards, and traditional boards. In the library, three computers provide access to online resources, books, and study materials, which students can access from anywhere on campus via 30 Mbps optic fiber internet. A 700-seat auditorium with LED projection is available for large gatherings and presentations.

Administrative IT Facilities: The administration operates from designated office and examination sections on the ground floor, fully connected to the Principal's Chamber and all departments. Processes such as admissions, exam applications, results, and official communication are digitally managed, supported by computers, scanners, and printers. Separate computer setups are provided for each staff role, and faculty development programs (FDPs) by IQAC keep staff updated on IT advancements. Internet bandwidth and IT requirements are reviewed regularly, with maintenance supported by state budget allocations and college fees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1.21	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The institution has well-established systems and procedures to maintain and utilize physical, academic, and support facilities, ensuring these resources remain accessible, efficient, and supportive of student learning and faculty needs.</p> <p>Laboratory facilities are regularly inspected and maintained by designated lab staff and faculty, ensuring that all equipment is functional, safe, and up-to-date. Regular audits and replenishment of materials guarantee a seamless learning experience for students in practical-based courses.</p> <p>The Library follows a systematic process for cataloging, lending, and maintaining books, journals, and digital resources. A dedicated librarian and support staff oversee inventory and</p>	

upkeep, while students and faculty have easy access to reference materials. The library also undergoes periodic upgrades to include the latest academic resources and digital access.

The Sports Complex is maintained by specialized staff who oversee the upkeep of equipment and facilities, allowing students to engage in various sports activities safely. Regular updates and inspections ensure all equipment meets standards for safe use.

Computers and classrooms are maintained by IT staff and a facilities management team. Classroom equipment like projectors and smartboards is periodically checked and serviced, and computer labs undergo regular software updates and hardware maintenance to support digital learning. This organized approach to facility maintenance and usage ensures a high-quality learning environment for all.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

237

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****9**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****2**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively promotes student representation and engagement across various administrative, co-curricular, and extracurricular domains, ensuring that students play an integral role in shaping campus activities. A structured Student Council allows students to participate in decision-making processes, fostering a sense of responsibility and leadership. This council comprises elected representatives who voice student concerns and collaborate with faculty on issues relating to academic and campus development. In addition, students serve on various committees such as the AntiRagging Committee, Discipline Committee, Cultural Activities Committee, and Sports Committee, where they contribute ideas and assist in organizing events. By involving students in these committees, the institution encourages them to take ownership of initiatives, providing valuable experience in administration and project management. Student involvement extends to co-curricular activities through roles in organizing academic events like seminars, workshops, and skill development sessions. Furthermore, student feedback is actively solicited on critical issues, ensuring that their insights help shape the institution's policies and activities. This inclusive approach not only enhances student engagement but also aligns with established norms for collaborative governance, cultivating a supportive environment where students can learn, lead, and thrive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****2**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

S.K.P. Government Degree College, Guntakal has a vibrant Alumni Association that strengthens connections among past students and contributes to the personal and professional development of current and former students. Through this network, alumni support institutional growth initiatives both financially and intellectually. Outgoing students are encouraged to join, and the Association hosts at least one annual meeting. The college website offers a registration link for alumni, which includes a feedback section. Alumni stay connected through a WhatsApp group, fostering long-term relationships and enabling them to support students through awareness programs and skill development sessions. Alumni have generously contributed to encourage academic excellence, with annual interest awarded as endowment prizes for top-performing students in all streams. Feedback from alumni also aids in evaluating and enhancing teaching and support services. Many S.K.P. alumni have pursued postgraduate studies and serve the community in diverse professional roles, showing a strong commitment to the college's growth. Notably, Sri D. Chettanathan, former Chief Manager at ICICI Bank and current CMD of Aryadhan Financial Services Ltd., has made significant contributions, including funding six new classrooms (currently under

construction), donating 240 benches, 30 computer systems worth ₹18,00,000, and supporting the campus auditorium with a sound system and projector. Additionally, he provides five quality notebooks per student per semester, a program he has pledged to continue for the next decade.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ₹ 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.K.P. Government College, a leading institution with a 50-year legacy, has a clear vision and mission that reflect the needs of its stakeholders and embody democratic principles through decentralization and participative management, involving staff in administration.

The Commissionerate of College Education (CCE), headed by an IAS officer, serves as the primary administrative and policy-making authority for all government colleges, including S.K.P. College. CCE manages appointments, finances, and audits, conducting annual academic and administrative evaluations. Over the past five years, the college has received an 'A' grade from CCE for its commitment to excellence.

The College Promotion and Development Council (CPDC) is the advisory body that oversees policy, supervision, and financial matters. Comprised of ten respected figures, including prominent academicians, it is chaired by the Principal.

The Staff Council functions as the college's executive authority,

with the Principal and senior faculty collaborating to coordinate efforts with the CPDC and field-level committees. Regular meetings ensure that academic and administrative tasks align with institutional goals.

At the micro level, Departments and College Committees implement the directives of the Staff Council, ensuring curriculum goals are met through open, two-way communication. This culture of mutual respect and teamwork is a core strength of S.K.P. College, where staff and administration unite to uphold the institution's mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has over 30 committees, each with specific responsibilities that support various academic, administrative, and welfare activities. Key committees include the Academic and Admissions Committee, Examination Committee, College Development Committee, IQAC, Purchasing Committee, Sports and Games Committee, Cultural Activities Committee, Women Empowerment Cell, Skill Development Committee, Timetable Committee, Discipline Committee, Anti-Ragging Committee, Poor Students Welfare Committee, Attendance Committee, Minority Students Welfare Committee, and Grievance Redressal Committee.

These committees, along with departmental committees, operate with functional autonomy, focusing on executing their assigned tasks and reporting outcomes to the Principal. Each committee maintains necessary records of their activities and decisions to ensure accountability and continuity. Temporary committees may also be established as needed to address specific short-term goals or initiatives.

Departments within the college hold regular meetings to discuss departmental issues, plan activities, and document proceedings. This structured system of committees enables effective delegation, allowing each group to contribute to the college's mission, foster a collaborative environment, and ensure organized oversight of

activities that address students' academic and welfare needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan and Deployment Document (SPDD) provides guidelines for creating and implementing the college's strategic plans. Developed every five years, the strategic plan is reviewed annually to ensure its effective execution. Budget allocations are made in alignment with both the strategic and perspective plans, ensuring resources are directed to support prioritized academic and administrative activities. The SPDD outlines clear priorities and goals, which are incorporated into the college's day-to-day operations and broader development initiatives.

The deployment of the strategic plan enables the institution to balance and prioritize various programs, ensuring that resources are allocated effectively for each academic year. By setting clear directions, the SPDD facilitates goal-oriented planning that supports academic excellence and institutional growth. The document also guides decision-making to optimize program implementation, strengthening the college's overall performance.

To maintain transparency and accessibility, a comprehensive version of the SPDD is available on the college's website, with a direct link provided for ease of reference. This structured approach to strategic planning enables the college to adapt proactively to changing educational needs while fostering a supportive environment for students and staff alike.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure follows a hierarchical model that clearly defines authority, responsibilities, and delegation across administrative and academic spheres. At the top is the Commissionerate of Collegiate Education (CCE), Andhra Pradesh, led by an IAS officer appointed by the AP Government. The CCE oversees teacher appointments, principal promotions, and service rules, ensuring alignment with government regulations. The college's Principal acts as the Chief Executive Officer for all administrative, academic, and financial matters, supported by designated department in-charges and committees responsible for academic planning and curriculum implementation.

College Promotion and Development Council (CPDC): The CPDC develops the college's growth plan, fosters academic collaborations, and promotes ICT in teaching. It also discusses annual budgets and recommends welfare measures for students and employees.

Internal Quality Assurance Cell (IQAC): The IQAC promotes institutional quality by establishing processes to enhance academic and administrative performance. It implements modern teaching methods, shares quality standards, oversees internal activities, collects stakeholder feedback, and prepares for external assessments.

Service Rules and Grievance Redressal Mechanism: All staff recruitment and promotion follow Andhra Pradesh Government and UGC protocols. A Grievances Committee, led by the Vice-Principal, addresses issues for both staff and students.

File Description	Documents
Paste link for additional information	https://skpgcguntakal.ac.in/page.php?type=administration&id=organogram
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S.K.P. Government College is a public institution under the Andhra Pradesh (AP) State Government, where government welfare schemes benefit aided teaching and non-teaching staff. Several welfare measures are offered to support staff, including:

1. **Andhra Pradesh Government Life Insurance (APGLI):** This mandatory social security scheme is overseen by the state's finance department, with the finance minister as president of its managing committee, to ensure life insurance coverage for government employees.
2. **Group Insurance Scheme:** Provided by the Life Insurance Corporation, this is a compulsory life insurance scheme for all state government employees.
3. **Employees Health Scheme (EHS):** EHS offers cashless treatment for AP government employees, including pensioners and their families, through a network of approved hospitals following APIMA Rules, 1972.
4. **Provident Fund:** The AP General Provident Fund (APGPF-1935) acts as a social security net, providing family support if an employee dies or a retirement fund if they survive to retirement.
5. **Andhra Pradesh Employees Welfare Fund:** Mandatory for all state government employees, this fund supports members financially for medical needs, education, and family

ceremonies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Due to NAAC Inspection Academic audit has not done

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial viability and sustainability of S.K.P. Government Degree College play a crucial role in its overall strength, alongside its academic and administrative factors. The college has a reliable mechanism for conducting annual financial audits, which helps regulate its financial operations and provides valuable feedback for policy improvements. The Departmental Audit team, led by the RJDCE, along with State Audit teams, regularly visits the college to review its financial statements and address any gaps by recommending corrective measures.

External auditing is carried out annually by a certified chartered accountant, who audits all institutional accounts and files the income tax returns for staff. The auditor's report is presented to the Staff Council and submitted to the Commissionerate of Collegiate Education (CCE) and the Higher Education Department, Government of Andhra Pradesh.

All institutional expenditures are reviewed by an accountant following standard auditing and accounting procedures. The auditor ensures that all receipts and payments are properly authorized, and the college follows a system of routine financial monitoring to ensure that income and expenditures remain within the budget, adhering to standard guidelines and procedures. This process ensures transparency and financial accountability at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial sustainability of S.K.P. Government Degree College is essential to its strength, alongside its academic and administrative success. The college has a robust system in place for conducting yearly financial audits, ensuring its development and compliance with financial policies. These audits, conducted by the Departmental Audit team led by RJDCE and State Audit teams, identify gaps and recommend corrective actions.

An external certified chartered accountant also performs audits, ensuring that all institutional accounts are in order and income tax returns for staff are filed annually. The auditor's report is presented to the Staff Council and submitted to the CCE and HE, Government of Andhra Pradesh. Institutional expenditures are audited following standard accounting practices, with all receipts and payments verified for authorization. Financial activities are monitored within the approved budget, ensuring compliance with guidelines.

The institution primarily relies on government schemes like fee reimbursement for SC, ST, BC, Minority, and EBC students, benefiting nearly 90% of students. Alumni contributions are utilized transparently for specific projects. Additionally, the college, recognized under UGC 2(f) and 12(b), is eligible for grants supporting infrastructure expansion and new academic programs. The institution also participates in AISHE, NIRF, and is seeking NAAC Cycle-3 accreditation with RUSA funding.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College established its Internal Quality Assurance Cell (IQAC) on June 1, 2006, during its first accreditation cycle. The main goal of IQAC is to develop a system for ensuring conscious, consistent, and catalytic actions to enhance the institution's academic and administrative performance. Over the years, IQAC has implemented various quality enhancement measures, ensuring they are sustained for long-term improvement.

One significant initiative by IQAC is the institutionalization of Faculty Development and Training Programs focused on Information and Communication Technology (ICT). Recognizing the growing importance of ICT in education, IQAC conducts annual training sessions for both teaching and non-teaching staff. A two-week training program is organized separately for each group, covering essential ICT skills such as MS Word, MS Excel, MS PowerPoint, basic internet concepts, and the use of social media. The computer science faculty volunteers to lead these training sessions, contributing to the overall digital literacy of the staff. Through these efforts, IQAC has successfully embedded a quality assurance process within the institution, promoting continuous improvement in both teaching and administrative practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in infrastructure and academic areas have

been key initiatives led by IQAC. In 2016, IQAC applied for RUSA funding to construct a third building block with a budget of ₹2 crore, adding four classrooms and a seminar hall. The college also installed a 15 kV solar plant and established six ICT-enabled classrooms under this initiative.

In the academic and administrative areas, extracurricular activities were systematically planned and executed as per the Institutional Plan, with proper recording and documentation. Between 2016-2021, there was a significant rise in faculty participation in seminars and workshops, with 600 national and international seminar participations, 57 journal publications, and 65 faculty development programs (FDPs).

IQAC also organized academic audits and collected feedback from students, teachers, alumni, and employers, proposing action taken reports (ATRs) to the staff council. The performance appraisal system was strengthened by collecting Academic Performance Indicator (API) data, which was uploaded to the CCE/Government of AP website.

Additionally, IQAC's focus on awareness sessions and online MOOCs/FDPs resulted in a notable increase in faculty registrations for online courses. The institution actively participated in ISO, NIRF, AISHE, and state government audits to ensure continuous improvement in academic and administrative performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity refers to the fair and just distribution of benefits and responsibilities among all genders, including men, women, transgender, and non-binary individuals. Historically, society has viewed females and non-binary individuals as weaker or less important than men. However, this perspective is changing, and gender equity now seeks to create equality in homes, workplaces, and public spaces. It is the collective responsibility of society to recognize and utilize the skills of all genders, ensuring fairness without discrimination.

At home, gender equity begins with dismantling traditional roles that assign women to domestic work like cooking and cleaning while men are excluded from these tasks. In many cultures, including India, women have long been treated as secondary citizens, deprived of various privileges. Changing this mindset is essential for true gender equality.

In the workplace, gender equity ensures equal opportunities for all genders in promotions, leadership roles, and responsibilities. Gender should not hinder anyone's progress. Similarly, in sports, both men and women should receive equal pay and opportunities.

The benefits of gender equity include improved access to healthcare, professional growth, and participation in societal activities. True gender equity allows all individuals to pursue their dreams and live fulfilling lives without limitations based on gender.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>All the degradable and non-degradable waste collected on the college campus is placed at a designated spot. Each day, workers from the municipal department arrive at the campus with their van to collect all the waste that has been dumped. The waste is sorted into two categories: degradable and non-degradable. Degradable waste, which can break down naturally, is placed in green baskets, while non-degradable waste, which does not easily decompose, is placed in red baskets. This separation ensures proper waste management and helps in recycling and disposal efforts. Once collected, the municipal workers transport the waste for further processing, ensuring that both types are handled responsibly. This system of sorting waste on campus helps in maintaining a clean environment and encourages sustainable practices among students and staff.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A person's behavior is shaped by the rules and beliefs they hold. Similarly, society operates based on shared values and principles.

People gather to trade, meet, and discuss various topics, all grounded in common beliefs. The objectives of human values and professional ethics are to understand the moral values that guide professions, resolve ethical dilemmas, and justify moral judgments in professional settings. These aims help develop ethical attitudes and habits, inspiring moral and social values, loyalty, and respect for others' rights. Human values serve as guidelines for success, shaping what is acceptable behavior. They influence human character and identity, impacting choices, beliefs, and actions. Core human values include integrity, kindness, honesty, respect, time management, commitment, and spirituality. These values promote a peaceful and respectful life. Professional ethics, on the other hand, focus on moral values within specific professions. Professions like teaching, medicine, and law have distinct ethical standards that promote responsibility, respect, and entitlement. Professional ethics are shaped by personal experiences and may vary based on cultural or faith-based backgrounds. Morals, which guide behavior, are the foundation for distinguishing right from wrong. Together, human values and professional ethics enhance individual behavior and contribute to societal well-being by promoting kindness, honesty, and respect for others.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Fundamental Duties were introduced in the Indian Constitution in 1976 following recommendations from the Swaran Singh Committee. This committee, chaired by Sardar Swaran Singh, India's longest-serving Union Cabinet Minister, was formed by then Prime Minister Indira Gandhi after the national emergency was declared. The committee's purpose was to propose constitutional amendments, which led to the 42nd Amendment that added the Fundamental Duties to the Constitution's Preamble. Initially, 10 Fundamental Duties were listed under Article 51A, Part IV-A of the Constitution. These duties emphasize obligations like respecting the Constitution, National Anthem, and Flag; upholding the country's sovereignty, integrity, and unity; defending the nation; promoting harmony and

renouncing practices derogatory to women; protecting the environment; and preserving India's cultural heritage. Other duties include developing scientific temper and humanism, safeguarding public property, and striving for excellence. In 2002, through the 86th Amendment, an 11th duty was added. This duty requires parents to provide educational opportunities to children aged 6-14, ensuring access to education. These duties serve as moral obligations for Indian citizens to contribute to the nation's well-being.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates national and international commemorative days, events, and festivals, fostering cultural awareness, unity, and global perspectives among students. Observing these events serves as an educational tool, enriching students' understanding of historical, cultural, and social significance behind each celebration. National events such as Independence Day, Republic Day, and Gandhi Jayanti instill patriotism and respect for the nation's heritage, while international days like World Environment Day, International Women's Day, and United Nations Day highlight global issues and inspire students to think beyond borders. These celebrations often include activities such as cultural performances, debates, guest lectures, exhibitions, and thematic discussions, creating an immersive learning experience. Through these events, the institution provides a platform for students to showcase their talents, collaborate with peers, and develop leadership and organizational skills. By honoring both local traditions and international values, the institution nurtures students' social responsibility, empathy, and a sense of community. This holistic approach to commemorative days fosters a balanced perspective in students, preparing them to appreciate and participate actively in a diverse, interconnected world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Conserving water reduces wear and tear on major resources such as water and wastewater treatment plants and the distribution systems that deliver water to the public. Using less water can also enable us to become more flexible during times when there is a water shortage. Conservation of water refers to the preservation, control, development and management of water and its resources. It is the strategies and activities made to manage freshwater and protect the water environment. The institution has water

harvesting pits before rains and after rains (filled with water). Its latitude is 15.154324 and longitude is 77.393034. Pit latitude is 15.154324 and longitude is 77.393007. the measurements of another pit is 15.154324 and longitude is 77.393034. These harvesting pits in the college help to increase the ground water level abundantly. The water level in the ground increases and it helps for the cultivation as well as drinking water purpose. The college has taken all measures to increase the conservation facilities in the college. A canal was dug in the college backside which helps for the rain water to flow and store in the college pits. This water is used to plant several small trees in the campus and also helps for the college staff and also outsiders near the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1968 as SKP Government Composite College, this institution is located in an eco-friendly environment and has grown from 240 students to nearly 1,400. It is dedicated to providing quality, job-oriented education to socially and economically disadvantaged communities in Rayalaseema. The college offers 13 undergraduate and 5 postgraduate programs, with a significant focus on inclusivity, including students from SC, ST, and BC communities. With around 45 enthusiastic faculty members, the college emphasizes transparency in admissions, strictly adhering to merit and government regulations. The curriculum is developed with input from various Boards of Studies, incorporating feedback from students and faculty. A holistic approach to education is adopted through a blend of curricular, co-curricular, and extracurricular activities, including NCC, NSS, and community development initiatives. Compulsory subjects like Environmental Sciences and Entrepreneurial Education equip students with essential skills. Innovative teaching methods, including ICT and student-centered learning, enhance the educational experience. Additionally, the college provides free computer training for underprivileged children every Sunday. With aspirations for reaccreditation by NAAC, the college is committed to nurturing future scholars and researchers who will contribute positively to

society

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

TEACHING AND LEARNING : 1. Staff members are encouraged to apply for MRP to UGC and initiate research in their field. To assist staff members pursuing Doctoral degrees , Inflibnet facility is provided and is planned to extend the facility to students engaged in study projects. 2. To conduct National Seminars in Chemistry and Commerce . **INFRASTRUCTURE:** IQAC has prepared proposals under RUSA (7th component) for Rs 2.00 crore and the work was completed . The College shall apply for Phase -II of RUSA funding. To introduce additional 2 eclass rooms for Commerce and Arts groups. **STUDENT SUPPORT SERVICES** 1 . To start coaching classes during summer to the students preparing for Competitive entrance and Post Graduate Entrance examinations. 2 . To strengthen further the Career and Counseling Cell 3 . To strengthen the JKC by adding new computer systems and introducing e-class room oriented teaching. 4 . To Document programmes and Activities in the college leading to Quality improvement.